Health Care Reform #12

MEDI-CAL PROGRAM

Issue: October 2014

Questions or Comments? Send an email to: HCR@dpss.lacounty.gov

County of LOS ANGELES dpss CLARE

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THE KEY TO AFFORDABLE HEALTH CARE

PRUCOL Status Verification Process

Step 1: Applicant/ beneficiary declares PRUCOL status via self-attestation during the application/ renewal process, or at any time there is a change in circumstances.	**Action:** Worker will complete the Individual Attributes and Alien Refugee Screens in LEADER and run EDBC so that the information can be e-verified via the federal hub.
Step 2: If PRUCOL status cannot be electronically verified via the federal hub, then…	**Action:** An MC 13 form should be provided to the applicant/beneficiary for completion. *Reminder: Eligibility Workers are **not** to coach or advise the participant as to which PRUCOL status box to check.*
Step 3a: The Eligibility Worker is required to review the MC 13 to ensure that the applicant/beneficiary claiming PRUCOL, has checked off one of the categories in Section B, question #5. The applicant/beneficiary must complete Section C, only if they answered "Yes" to questions 2, 3, or 4 in Section B. **Note: *The beneficiary is entitled to full-scope benefits while the county verifies SIS.***	**Action 3a:** If the applicant/beneficiary checks any of the first 15 boxes in Section B, question #5, the Eligibility Worker must initiate the automated SAVE verification process to establish Satisfactory Immigration Status (SIS).

If	Then
USCIS provides one of the SAVE verification responses on the table on page 2 of this newsletter	Follow the action provided.
USCIS requests secondary verification	Initiate the existing G-845 process. Refer to SAVE Desk Guide.

Step 3b: If the last box (item #16) in Section B, question #5, is checked on the MC 13, then…	**Action 3b:** SAVE verification process should **not** be initiated. If otherwise eligible, grant full-scope Medi-Cal benefits.

Please see page 2 for USCIS Verification Process responses before proceeding to Steps 4 & 5.

Step 4: If SAVE verification process confirms beneficiary is PRUCOL (USCIS response # 1), then…	**Action:** The applicant/beneficiary will continue receiving full-scope benefits.
Step 5: If SAVE verification process confirms beneficiary is not PRUCOL (USCIS response #2), then...	**Action:** Medi-Cal benefits will be reduced to restricted scope.
Step 6: If unable to verify SIS via SAVE verification process, then…	**Action:** The applicant/beneficiary will be allowed a 90-day Reasonable Opportunity Period (ROP) to provide documentation. Full scope benefits are to be granted during this period, if the applicant/ beneficiary is otherwise eligible.
Step 7: If the applicant/beneficiary provides verification of SIS, then…	**Action:** The applicant/beneficiary will continue receiving full-scope benefits.
Step 8: If the applicant/beneficiary fails to provide verification of SIS, then…	**Action:** Medi-Cal benefits will be reduced to restricted scope.

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PRUCOL Status Verification Process (continued)

USCIS SAVE Verification Responses	
(Note the following USCIS responses and proceed with the corresponding actions.)	
If ….	**Then….**
"USCIS response indicates they are not actively pursuing the expulsion of an alien in the class/ category at this time." This means that the applicant/beneficiary is PRUCOL eligible.	• The applicant/beneficiary is entitled to full-scope Medi-Cal benefits as long as he/she is otherwise eligible. • If a secondary verification process was required, place the returned G-845 in the case file as evidence of the participant's SIS. • At Renewal, PRUCOL status MUST be reevaluated and this process must be repeated. *(Refer to Step 4)*

"USCIS response indicates they are actively pursuing the expulsion of an Alien in the class/ category."
 	
This means that the applicant/beneficiary is **not** PRUCOL.
	• Reduce benefits to restricted Medi-Cal by updating the Alien Refugee Summary Screen with the following:
	  ♦ Update Alien Type field to "Undocumented"
	  ♦ Update PRUCOL Status field to "Denied" & Update Disapproval Date (Save Changes and Effective Date).
	• Run SFU/EDBC & Authorize restricted benefits.
	  ♦ LEADER will update MEDS via overnight batch process with the corresponding restricted aid code.
	• Ensure the 10-day Notice of Action (NOA) requirement is met. *(Refer to Step 5)*
	
	Note: The basis for the action is the lack of SIS as reported by the USCIS.

USCIS response indicates, "Please advise applicant to make an INFORPASS appointment with the nearest USCIS OFFICE and to bring supporting documentation to possibly validate his/her documentations and/or to obtain information relating to his/her current immigration status. To make an INFORPASS appointment, go to: WWW.USCIS.GOV and select INFORPASS."	• The applicant/beneficiary is **not** to be referred or reported to USCIS. • District staff should contact Medi-Cal Program immediately for instructions.